



Request for Bid Proposal on A/C Replacement Bidding Document[s] Enclosed

CONTACT INFO

Randy Nelson

Richland County Maintenance Manager

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Richland County Highway

Commissioner

1-608-647-4707

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Notice to Bidders:

1. **INVITATION FOR BIDS:** Richland County Maintenance Department is taking sealed bids for a complete A/C replacement system. Sealed bids will be received at the Richland County Maintenance Department office until **Wednesday, November 12th, 2025, by 12:00 p.m.** Bids can be e-mailed to the contacts listed above or delivered to 181 West Seminary Street Richland Center WI 53581 directly to the Clerk's Office.
2. **TIME & PLACE OF BID REVIEW AND SELECTION:** Sealed Bid Proposals will be reviewed at the normally scheduled Public Works meeting which that is open to the public. Meeting Specifics:
 - ✓ **Date:** Thursday, November 13th, 2025
 - ✓ **Time:** 4:00 p.m.
 - ✓ **Location:** Richland County Courthouse Conference Room, 181 Seminary St., Richland Center, WI 53581
3. **INSTRUCTIONS TO BIDDERS:** Specifications and additional proposal forms may be obtained from the contacts listed above. **It should be understood the proposed system must contain a redundant system to meet all statutes regarding inmate housing as this system serves at a Jail facility as well as administrative spacing. Bidders **MUST** contact Randy Nelson and visit site to understand what is needed and what they would like to propose as we understand different companies offer different solutions. No bids will be accepted unless the bidder has visited to site and understands what the demands are of this facility. The awarded bidder must have all work completed by the end of workday April 30th, 2026.**
4. **REJECTION OF BIDS:** Richland County reserves the right to reject any or all bids as authorized by law and to award the contract to other than the lowest bidder at its discretion, if the best interest of the County is thereby served. All equipment and placement must meet current state and federal regulations.
5. **INTENT OF CONTRACT:** It is the County's intent that the successful bidder shall furnish and/or install the specified equipment or materials meeting and/or exceeding the specifications, which are attached and made part of this proposal. Only new and unused equipment in current production and in common usage will be considered in the award.
6. **BASIS OF AWARD:** Bidder's take note that the award of the contract, by the County, will not solely be based upon purchase price submitted on the provided bidder's proposal form. Consideration will also be given to delivery dates, availability of materials and parts, customer service, facility locations, ability to meet specifications, as well as past contract experiences with working with the County.
7. **QUESTIONS:** Questions regarding the attached specifications, please contact the above listed.

Bidder's Proposal

COMPANY NAME

E-MAIL ADDRESS

ADDRESS

WEBSITE

A/C system completely installed and old equipment removed at THE RICHLAND COUNTY
COURTHOUSE, 181 WEST SEMINARY STREET, RICHLAND CENTER, WI

\$ _____

COMPLETION DATE

Signature of bidder/Authorized representative

Date

Printed name of person signing above

Title

[]

Telephone Number

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made when project is substantially completed. If separate bids are indicated, acknowledge acceptance by initialing those prices which you hereby accept.

Date of Acceptance

Signature of Authorized Bidder

Signature of Authorized Highway Representative

OFFICE: [608] 475-1487

EMAIL: randy.nelson@co.richland.wi.us